## **Privacy Policy**

## **Personal Information Collected**

In the course of serving our customers Lake Effect Records – Web Hosting receives, stores and transmits data that may be private or sensitive. Some of these data are provided to us by our customers in order that we may provide service. Examples of these data include your business name, telephone number and credit card information.

Other data is created and stored by Lake Effect Records – Web Hosting as we configure and maintain customers' service. Examples of this data include your choice of service and logs of your account activity.

Lake Effect Records – Web Hosting also uses cookies to track usage of our website in aggregate.

## **Disclosure of Customer Information and Communications**

Lake Effect Records – Web Hosting will not disclose its customers' personal and account data unless we have reason to believe that disclosing such information is necessary to identify, make contact with, or bring legal action against someone who may be causing harm or interfering with the rights or property of Lake Effect Records – Web Hosting, Lake Effect Records – Web Hosting 's customers, or others, or where Lake Effect Records – Web Hosting has a good faith belief that the law requires such disclosure.

Lake Effect Records – Web Hosting also will not, except for reasons stated below, disclose to third parties the contents of any electronic mail or other electronic communications that Lake Effect Records – Web Hosting stores or transmits for its customers. The circumstances under which Lake Effect Records – Web Hosting will disclose such electronic customer communications are when:

- it is necessary in order to provide service to the customer;
- it is necessary to protect the legitimate interests of Lake Effect Records Web Hosting and its customers; and
- it is required to cooperate with interception orders, warrants, or other legal process that Lake Effect Records – Web Hosting determines in its sole discretion to be valid and enforceable; and
- it is necessary to provide a law enforcement agency when the contacts are inadvertently obtained by Lake Effect Records Web Hosting and appear to pertain to the commission of a crime.

## **Modification of Customer Information**

Customers may modify their personal information by emailing support@lerecords.net or by opening a helpdesk ticket.